

HELP WANTED

Police Liaison Volunteer

The Touring Committee is seeking someone to volunteer to be the Police Liaison for the club. Margaret Hahn has been this liaison for the past two years but needs to hand this responsibility to another club member.

Duties of the job:

- Send out a letter to the police department in the starting city or town one month before the club ride
- Communicate back to the touring committee in the event that the local PD advises of any conflicts

What you will need to do this job:

- Personal computer with MS Word and a printer
- Access to the internet and e-mail (to make sure police chief listing and address is current and to communicate to the touring committee)
- Adobe Acrobat (free download) so you can print the maps

How much time is involved:

Letters to the police departments in each community in which we have done a ride in the last 10 years are already set up. All you have to do is update the dates, start times, expected number of riders, check to make sure that the address is current, print out the letter and the map, address and stuff the envelope, and put the letter into the mail one month before the ride. It will require 1.5-2 hours total time commitment once every 8 weeks or so (which is way less time than it take to arrow many NBW rides!)

Think you can do this? Send an e-mail to touring@nbwclub.org and we can get you started!